

From: [County Ordinances](#)
To: [Ordinances](#); [County Ordinances](#)
Cc: [Patricia Tapia](#); [Paige Jefferys](#); [Heidi Prouse](#)
Subject: RE: Hernando County Ordinance No. 2025-05 - Adopted on May 13, 2025
Date: Monday, May 19, 2025 4:34:41 PM
Attachments: [Hernando20250519_Ordinance2025_05_Ack.pdf](#)

Good afternoon,

Attached is the acknowledgement letter for Hernando County Ordinance 2025-05.

Thank you,

David Parrish

Government Operations Consultant II
Office of the General Counsel
Department of State
Room 701 – The Capitol – Tallahassee, FL
P: (850) 245-6270

From: Ordinances <ord@hernandoclerk.org>
Sent: Monday, May 19, 2025 4:22 PM
To: County Ordinances <CountyOrdinances@dos.fl.gov>
Cc: Patricia Tapia <ptapia@hernandoclerk.org>; Paige Jefferys <pjefferys@hernandoclerk.org>; Heidi Prouse <hprouse@hernandoclerk.org>
Subject: Hernando County Ordinance No. 2025-05 - Adopted on May 13, 2025

EMAIL RECEIVED FROM EXTERNAL SOURCE

The attachments/links in this message have been scanned by Proofpoint.

Sender Full Name:	Patricia Tapia
Sender Phone number:	352-754-4970
County Name:	Hernando
Ordinance Number:	2025-05

Thank You,

Patricia Tapia
Administrative Services | Administrative Services Clerk I
Office of Doug Chorvat Jr., Clerk of Circuit Court and Comptroller
Phone: 352-754-4201 | Email: ptapia@hernandoclerk.org
20 N Main Street, Brooksville, FL 34601



FLORIDA DEPARTMENT *of* STATE

RON DESANTIS
Governor

CORD BYRD
Secretary of State

May 19, 2025

Doug Chorvat, Jr.
County Clerk
Hernando County
20 North Main Street, Rm. 362
Brooksville, Florida 34601

Dear Doug Chorvat Jr.,

Pursuant to the provisions of Section 125.66, Florida Statutes, this will acknowledge receipt of your electronic copy of Hernando County Ordinance No. 2025-05, which was filed in this office on May 19, 2025.

Sincerely,

Alexandra Leijon
Administrative Code and Register Director

AL/dp

ORDINANCE NO.: 2025-05

AN ORDINANCE AMENDING CHAPTER 16, ARTICLE III (HOUSING ASSISTANCE PROGRAM AND TRUST FUND), OF THE HERNANDO COUNTY CODE; PROVIDING THAT ADMINISTRATIVE SERVICES FOR THE STATE HOUSING INITIATIVES PARTNERSHIP (“SHIP”) PROGRAM WILL BE PERFORMED BY THE COUNTY; PROVIDING FOR THE CAP AND FINDING OF INSUFFICIENCY REGARDING ADMINISTRATIVE EXPENSES; PROVIDING FOR CLARIFICATION OF THE COMPOSITION AND TERM OF THE AFFORDABLE HOUSING ADVISORY COMMITTEE (“THE COMMITTEE”) MEMBERSHIP; PROVIDING THAT THE COUNTY SHALL SUPPLY STAFF, ADMINISTRATIVE AND FACILITY SUPPORT FOR THE COMMITTEE; PROVIDING FOR INCREASED FREQUENCY OF THE COMMITTEE’S REVIEW AND REPORT OF ESTABLISHED POLICIES AND PROCEDURES PERTAINING TO AFFORDABLE HOUSING IN THE COUNTY; PROVIDING FOR ADOPTION OF THE COMMITTEE’S RECOMMENDATIONS AND AMENDMENT TO THE LOCAL HOUSING ASSISTANCE PLAN (“LHAP”); PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR THE REPEAL OF CONFLICTING PROVISIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Hernando County (the County) desires

1 to amend Chapter 16, Article III (Housing Assistance Program and Trust Fund) to provide for
2 administrative services and expenses for the SHIP program, and to comport with Fla. Stat. §
3 420.9076; and

4 **WHEREAS**, it is in the best interests of the County to amend the Hernando County Housing
5 Assistance Program and Trust Fund Ordinance as shown herein; and

6 **WHEREAS**, notice of the public hearing on the matter of amending this ordinance was
7 properly and timely published; and

8 **WHEREAS**, the County has considered the record of the public hearing.

9 **NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY**
10 **COMMISSIONERS OF HERNANDO COUNTY:**

11 **Section 1.** Chapter 16, Article III (Housing Assistance Program and Trust Fund), of the
12 Hernando County Code is hereby amended as follows:

13 **Sec. 16-54. Establishment of county housing assistance program.**

14 The Hernando County Housing Assistance Program ("the program") is hereby
15 established by this article. The program as described by this section is a blueprint of
16 affordable housing projects the Hernando County Board of County Commissioners ("the
17 board") will use to construct its final goal of affordable housing for eligible persons. The
18 detailed design specifications for the use of the trust fund monies will be adopted by
19 resolution in the Hernando County Local Housing Assistance Plan (attached as Exhibit I to
20 Ordinance No. 2008-10) ("LHAP"), after review of the statutory requirements and the local

1 needs. The ~~county commissioners~~board will, after giving due deliberation to the
2 recommendations of its designated administrator and the comments of the public, adopt this
3 Hernando County Local Housing Assistance Plan LHAP.

4 **Sec. 16-55. Implementation and administration of the program.**

5 The ~~Hernando County Board of County Commissioners~~board hereby assumes
6 responsibility for the implementation and administration of the ~~Hernando County~~
7 ~~Housing Assistance Program~~program. The county will work with the Local Housing
8 Partnership to monitor the success of the program, and provide advice and suggestions as
9 to whether and in what ways the program might be improved from year to year. The
10 ~~Hernando County Housing Authority ("Housing Authority") shall provide administrative~~
11 ~~services to the county in connection with the SHIP Program, as agreed in writing between~~
12 ~~the county and the housing authority. The Housing Authority will submit itemized~~
13 ~~invoices to the county for such administrative services, pursuant to an agreed-upon fee~~
14 ~~schedule.~~

15 **Sec. 16-56. County housing assistance trust fund.**

16 There is hereby established a separate trust fund to be known as the Hernando
17 County Housing Assistance Trust Fund ("trust fund"). All monies received from the state
18 pursuant to the State Housing Initiative Partnership ("SHIP") Act or the federal
19 government and any local or private monies contributed for the purposes established by

1 the ~~Hernando County Housing Assistance Program~~program shall be deposited into this
2 trust fund. The assets in the trust fund may be deposited or invested as provided by law.
3 No expenditure, other than for the administration and implementation of the ~~Hernando~~
4 ~~County Housing Assistance Program~~program, may be made from this trust fund. Until
5 utilized for the purposes thereof, monies in the trust fund shall be held in trust by the
6 cCounty solely for usage pursuant to the program. All program income, including
7 investment earnings, shall be retained in the ~~Hernando County Assistance Trust Fund~~
8 trust fund and used for the purposes hereof. ~~The county agrees that the administrative~~
9 Administrative expenses paid to the Housing Authority (as described in Section 16.55
10 herein) in connection with the SHHP LHAP shall not exceed five (5) percent of the
11 ~~proceeds of the SHHP funds~~ local housing distribution funds and program income
12 deposited into the trust fund, unless the board finds by resolution that five (5) percent of
13 the local housing distribution plus five (5) percent of the program income is insufficient
14 to adequately pay the necessary costs of administering the LHAP, in which case the cost
15 of administering the LHAP may not exceed ten (10) percent of the local housing
16 distribution plus five (5) of the program income deposited in the local housing trust fund.
17 The cCounty will not treat as administrative expenses any costs previously borne by
18 another funding source which continue to be available at the time the ~~Hernando County~~
19 ~~Local Housing Assistance Plan~~LHAP is submitted.

20 **Sec. 16-57. County affordable housing advisory committee.**

1 (a) There is hereby created the Hernando County Affordable Housing
2 Advisory Committee ("the committee"), whose members shall be appointed by resolution
3 of the board of county commissioners.

4 (b) Pursuant to F.S. § 420.9076, ~~The~~ the committee shall consist of at least
5 eight (8) but not more than eleven (11) members, one of whom shall be a locally-elected
6 official of the County. The remaining committee members shall consist of one
7 representative from at least six of the categories below: ~~Six (6) members shall constitute a~~
8 ~~quorum. The committee may not take formal actions unless a quorum is present but may~~
9 ~~meet to hear presentations if duly noticed. The committee shall include the following,~~
10 ~~which individuals may overlap with or be a part of the Local Housing Partnership referred~~
11 ~~to in F.S. § 420.9071(16):~~

12 (1) One (1) citizen who is actively engaged in the residential home
13 building industry in connection with affordable housing;

14 (2) One (1) citizen who is actively engaged in the banking or mortgage
15 banking industry in connection with affordable housing;

16 (3) One (1) citizen who is a representative of those areas of labor
17 actively engaged in home building in connection with affordable housing;

18 (4) One (1) citizen who is actively engaged ~~designated~~ as an advocate
19 for low-income persons in connection with affordable housing;

1 (5) One (1) citizen who is actively engaged as a not-for-profit provider
2 of affordable housing;

3 (6) One (1) citizen who is actively engaged as a for-profit provider of
4 affordable housing;

5 (7) One (1) citizen who is actively engaged as a real estate professional
6 in connection with affordable housing;

7 (8) One (1) citizen who actively serves on the local planning agency
8 pursuant to F.S. § 163.3174;

9 (9) One (1) citizen who resides within the jurisdiction of the local
10 governing body making the appointments;

11 (10) One (1) citizen who represents employers within the jurisdiction;

12 (11) One (1) citizen who represents essential services personnel, as
13 defined in the local housing assistance plan.

14 (c) The committee may not take formal actions unless a quorum is present but
15 may meet to hear presentations if duly noticed.

16 (cd) Members shall serve for two-year terms and may be reappointed for
17 subsequent terms.

1 (d~~e~~) Meetings shall be held monthly for the first year of committee existence
2 and quarterly, or more frequently as necessary thereafter.

3 (e~~f~~) The committee shall comply with the government in the Sunshine Law,
4 the public records law and the special provisions regarding notice of plan considerations
5 found in F.S. ch. 420. Minutes of the meeting will be kept by the clerk to the board.

6 (f~~g~~) The committee shall annually elect a chairperson, vice chairperson and
7 such other offices as it deems necessary. The chairperson is charged with the duty of
8 conducting the meetings in a manner consistent with law.

9 (g~~h~~) Staff, administrative and facility support for the advisory committee shall
10 be provided by the board of county commissioners and the Hernando County Housing
11 Authority.

12 (h~~i~~) The ~~advisory~~ committee shall have the following duties:

13 (1) ~~Triennially~~ Annually review the established policies and
14 procedures, ordinances, land development regulations, and adopted local comprehensive
15 plan and shall recommend specific actions or initiatives to encourage or facilitate
16 affordable housing while protecting the ability of the property to appreciate in value. The
17 recommendations may include the modification or repeal of existing policies, procedures,
18 ordinances, regulations, or plan provisions; the creation of exceptions applicable to
19 affordable housing; or the adoption of new policies, procedures, regulations, ordinances,

1 or plan provisions, including recommendations to amend the comprehensive plan and
2 corresponding regulations, ordinances, and other policies. At a minimum, the committee
3 shall submit an annual report to the board county commission and to the entity providing
4 statewide training and technical assistance for the Affordable Housing Catalyst Program
5 that includes recommendations on, ~~and triennially thereafter evaluates~~ the implementation
6 of; affordable housing incentives in the following areas;

7 a. The processing of approvals of development orders or
8 permits, as defined in F.S. § 163.3164(7) and (8), for affordable housing projects is
9 expedited to a greater degree than other projects.

10 b. The modification of impact fee requirements, including
11 reduction or waiver of fees and alternative methods of fee payment for affordable
12 housing.

13 c. The allowance of flexibility in densities for affordable
14 housing.

15 d. The reservation of infrastructure capacity for housing of
16 very low-income, low-income persons, and moderate income persons.

17 e. The allowance of affordable accessory residential units in
18 residential zoning districts.

1 f. The reduction of parking and setback requirements for
2 affordable housing.

3 g. The allowance of flexible lot configuration, including
4 zero-lot-line configurations for affordable housing.

5 h. The modification of street requirements for affordable
6 housing.

7 i. The establishment of a process by which the local
8 government considers before adoption, policies, procedures, ordinances, regulations, or
9 plan provisions that increase the cost of housing.

10 j. The preparation of a printed inventory of locally owned
11 public lands suitable for affordable housing.

12 k. The support of development near transportation hubs and
13 major employment centers and mixed-use developments.

14 (2) Make recommendations ~~approval~~ approved by a majority of its
15 membership at a public hearing. Notice of the time, date and place of the public hearing
16 of the advisory committee to adopt a final affordable housing incentive recommendations
17 shall be advertised in a newspaper of general circulation in the county before the
18 scheduled hearing. The notice of the public hearing must contain a short, concise
19 summary of the affordable housing initiative recommendations to be considered by the

1 advisory committee. The notice shall also state the place where a copy of the tentative
2 advisory committee recommendations can be obtained.

3 **Sec. 16-58. County affordable housing incentive plan adoption.**

4 Within ninety (90) days after the date of the receipt of the affordable housing
5 incentive recommendations from the advisory committee, the board of county
6 commissioners shall adopt by ordinance, ~~the Hernando County Affordable Housing~~
7 ~~Incentive Plan~~ an amendment to the LHAP to incorporate the local housing incentive
8 strategies it will implement within its jurisdiction. The amendment must include,
9 incentive plan shall at a minimum, the local housing strategies required under F.S.
10 § 420.9071(18). consist of specific initiatives encouraging and facilitating affordable
11 housing, scheduling the implementation of the initiatives and scheduling implementation
12 of expedited permit processing for affordable housing projects and finally, shall include a
13 process for review of local policies, ordinances, regulations and planned provisions that
14 significantly impact the cost of housing. The board must consider the strategies specified
15 in F.S. §§ 420.9076(4)(a)-(k) as recommended by the committee. The board of county
16 commissioners shall, upon adoption of an amendment of its LHAP to incorporate local
17 housing incentive strategies, the incentive plan send a certified copy of the approved
18 amended LHAP to the Florida Housing Finance Agency Corporation.

1 **Section 2. Severability.** It is declared to be the intent of the Board of County
2 Commissioners that if any section, subsection, clause, sentence, phrase, or provision of this
3 ordinance is for any reason held unconstitutional or invalid, the invalidity thereof shall not affect
4 the validity of the remaining portions of this ordinance.

5 **Section 3. Inclusion in the Code.** It is the intention of the Board of County
6 Commissioners of Hernando County, Florida, and it is hereby provided, that the provisions of
7 this Ordinance shall become and be made a part of the Code of Ordinances of Hernando County,
8 Florida. To this end, the sections of this Ordinance may be renumbered or relettered to
9 accomplish such intention, and that the word “ordinance” may be changed to “section,” “article,”
10 or any other appropriate designation.

11 **Section 4. Conflicting Provisions Repealed.** All ordinances or parts of ordinances in
12 conflict with the provisions of this ordinance are hereby repealed.

13 **Section 5. Effective Date.** This ordinance shall take effect immediately upon receipt of
14 official acknowledgment from the office of the Secretary of State of Florida that this ordinance
15 has been filed with said office.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF
HERNANDO COUNTY in Regular Session this 13th day of may 2025.

BOARD OF COUNTY COMMISSIONERS
HERNANDO COUNTY, FLORIDA

Attest: Heidi Prouse, Deputy Clerk By: Brian Hawkins
DOUGLAS CHORVAT, JR. BRIAN HAWKINS
Clerk and Comptroller Chairman

Approved for Form and Legal Sufficiency

Melissa Tartaglia
County Attorney's Office

