

**IN THE COUNTY COURT OF THE FIFTH JUDICIAL CIRCUIT
IN AND FOR HERNANDO COUNTY, FLORIDA**

CASE NUMBER: _____

**IN RE: ESTATE OF _____
DECEASED,**

**DISTRIBUTION
CHECKLIST AND CERTIFICATION**

I, _____, as the attorney of record, have reviewed the applicable checklist(s) on the Clerk of the Circuit Court's website and filed the following pleadings with the Clerk of Court's docket, for which I have written the docket index number (DIN) next to each of the corresponding requirements below:

Petition for Distribution:

- ☐ DIN: _____ Petition for Distribution - Fla. Prob. R. 5.400
- ☐ DIN: _____ Notarized Waivers and Consents to Petition by beneficiaries entitled to the asset OR Proof of Formal Notice to Petition has been filed – Fla. Prob. R. 5.041; Fla. Stat. §731.201(23)

Required Filing(s):

- ☐ DIN: _____ Order Appointing Personal Representative and Letters of Administration have been previously entered
- ☐ DIN: _____ Inventory has been filed– Fla. Stat. §733.604; Fla. Prob. R. 5.340
- ☐ DIN: _____ Acceptance and Receipt of Depository
- ☐ DIN: _____ Closing Statement for any real property that has been sold OR ☐ There was no real property sold.
- ☐ DIN: _____ Proof of Service of Notice of Administration - Fla. Prob. R. 5.240
- ☐ DIN: _____ Receipt of beneficiary(s) for all prior distributions OR ☐ There has been no prior distribution
- ☐ DIN: _____ Final Accounting has been filed OR ☐ Final Accounting has been waived by all interested persons
- ☐ DIN: _____ Estate Tax Closing Letter or IRS Account Transcript was filed OR ☐ No Federal Estate Tax was due

Notice to Creditors:

- ☐ DIN: _____ Proof of Publication of Notice to Creditors has been filed and the publication period has ended – Fla. Stat. §733.2121
- ☐ DIN: _____ Proof of Service of Notice to Creditors to AHCA (if decedent was over 55 years old) – Fla. Stat. §733.212
- ☐ DIN: _____ Verified Statement Regarding Creditors – Fla. Prob. R. 5.241(d) OR
- ☐ All claims of creditors are barred as decedent died more than two (2) years before the Estate was opened. – Fla. Stat. §733.710

Creditors' Claims:

- ☐ All creditor claims were barred under Fla. Stat. §733.710 or there were no claims filed against the Estate OR
- ☐ DIN: _____ All creditor claims filed against the estate have been resolved and proof has been filed OR
- ☐ The proposed petition/order satisfies all pending creditor claims.

Proposed Order(s) or Letter(s) submitted via Circuit5.org:

- ☐ Order of Distribution - Fla. Prob. R. 5.400(c) (plan of distribution in order matches plan of distribution in the petition)

I HEREBY CERTIFY that I have complied with the above checklist and filed the required pleadings and supporting documentation in accordance with applicable Florida Statutes, Florida Probate Rules, local rules, administrative orders, and administrative memoranda. I understand that submission of this checklist is considered an official statement subject to Fla. Stat. §837.06.

Dated: _____

Attorney Signature: _____
Printed Name: _____
Bar Number: _____
Email Address(es): _____