

**IN THE COUNTY COURT OF THE FIFTH JUDICIAL CIRCUIT
IN AND FOR HERNANDO COUNTY, FLORIDA**

CASE NUMBER: _____

**IN RE: ESTATE OF _____
DECEASED,**

**SALE OF REAL PROPERTY
CHECKLIST AND CERTIFICATION**

I, _____, as the attorney of record, have reviewed the applicable checklist(s) on the Clerk of the Circuit Court's website and filed the following pleadings with the Clerk of Court's docket, for which I have written the docket index number (DIN) next to each of the corresponding requirements below:

Qualification(s):

- ☐ The real property being proposed for sale was titled to the decedent at death and is currently an asset of the Estate.
- ☐ An order Determining Homestead Status for the subject real property has NOT been entered.
- ☐ These are not Summary Administration Proceedings.

Petition for Sale of Real Property:

- ☐ DIN: _____ Petition is in accordance with Fla. Prob. R. 5.370(a).
- ☐ Petition states: sale is an "arm's length transaction" and is for "fair market value"
- ☐ Petition contains the street address and legal description for the subject real property
- ☐ DIN: _____ Notarized Waivers and Consents to Petition by beneficiaries entitled to the asset OR Proof of Formal Notice to Petition has been filed – Fla. Prob. R. 5.041; Fla. Stat. §731.201(23)

Supporting Document(s):

- ☐ DIN: _____ Copy of proposed sale contract AND
- ☐ DIN: _____ Copy of Comparative Market Analysis or signed broker's letter with comparable sales OR
- ☐ DIN: _____ Copy of appraisal (required when the property is valued at more than \$600,000)

Required Filing(s):

- ☐ DIN: _____ Order Appointing Personal Representative and Letters of Administration have been previously entered
- ☐ DIN: _____ Inventory has been filed– Fla. Stat. §733.604; Fla. Prob. R. 5.340
- ☐ DIN: _____ Proof of Service of Notice of Administration - Fla. Prob. R. 5.240
- ☐ DIN: _____ Order Designating Restricted Depository has been entered OR
- ☐ DIN: _____ Petition and Order Designating Restricted Depository is being submitted simultaneously.

Proposed Order(s) or Letter(s) submitted via Circuit5.org:

- ☐ Proposed Order Authorizing Sale of Real Property in accordance with Fla. Prob. R. 5.370(b)
- ☐ Proposed Order includes street and legal description of subject real property, terms of sale, and directs deposit of decedent's share of sale proceeds to the restricted depository for the Estate.

I HEREBY CERTIFY that I have complied with the above checklist and filed the required pleadings and supporting documentation in accordance with applicable Florida Statutes, Florida Probate Rules, local rules, administrative orders, and administrative memoranda. I understand that submission of this checklist is considered an official statement subject to Fla. Stat. §837.06.

Dated: _____

Attorney Signature: _____
Printed Name: _____
Bar Number: _____
Email Address(es): _____