Fraud, Waste and Abuse Reporting Form

Hernando County Clerk of Circuit Court
Audit Services Department
20 N. Main St., Rm 300C
Brooksville, FL 34601
Phone: 352-540-6235
Email: AuditServices@hernandoclerk.org

Complainant's (Reporting Party's) Information

Although the individual who discovers or reports suspected or known fraudulent, wasteful or abusive activity may choose to remain anonymous, complainants are encouraged not to make reports anonymously as anonymous reports may be difficult to pursue if additional information is required. Only well-founded, fully described anonymous reports will receive due and proper consideration.

Full Name: _____ Date: _____

Last, First

Address: _____

Street Address *Apartment/Unit #*

City *State* *ZIP Code*

Phone: ( ) E-mail Address: _____

What is your relationship to the suspect:

Co-Worker/County Employee?	YES ☐	NO ☐	If yes, who do you work for?	Board ☐ Clerk ☐
Vendor, Service Provider, Contractor?	YES ☐	NO ☐	If yes, your company's name?	_____
Other?	YES ☐	NO ☐	If yes, explain	_____

Identification of Person(s) Involved In Suspected Activity

Please list identification of person(s) involved in the suspected activity.

Full Name: _____ Job Title: _____

Employer: _____ Supervisor: _____

Full Name: _____ Job Title: _____

Employer: _____ Supervisor: _____

Full Name: _____ Job Title: _____

Employer: _____ Supervisor: _____

Full Name: _____ Job Title: _____

Employer: _____ Supervisor: _____

Information About the Suspected Activity

Where did the activity occur?

When did it occur?

From _____ To _____

How do you know about the activity?

Narrative of the activity (*please be as specific as possible*):

Name of anyone else who has knowledge of the activity

Name: _____ Phone: ( )

Address: _____ Email Address: _____

Name: _____ Phone: ( )

Address: _____ Email Address: _____

Name of any supervisor(s) that has already been notified of the activity:

Documentation

Provide or specifically reference any documentation that would help in the investigation:

What steps, if any, have you already taken to address this concern?

Confidentiality Disclosure and Signature

All investigations will be conducted in confidence insofar as reasonably possible. Confidentiality of information pertaining to reported fraudulent activity and investigative information is stipulated in and regulated by the confidentiality provisions of F.S. 112.3188. Information obtained as a result of an investigative activity is subject to the laws regarding public records and confidentiality. All investigations involving certified firefighters shall comply with the requirements of the Firefighters' Bill of Rights, F.S. 112.80, *et seq*.

Signature: Date: