

# Fraud, Waste and Abuse Reporting Form

Hernando County Clerk of Circuit Court  
Audit Services Department  
20 N. Main St., Rm 362  
Brooksville, FL 34601  
Phone: 352-540-6235  
Fax: 352-540-6991  
Email: [AuditServices@hernandoclerk.org](mailto:AuditServices@hernandoclerk.org)

## Complainant's (Reporting Party's) Information

Although the individual who discovers or reports suspected or known fraudulent, wasteful or abusive activity may choose to remain anonymous, complainants are encouraged not to make reports anonymously as anonymous reports may be difficult to pursue if additional information is required. Only well founded, fully described anonymous reports will receive due and proper consideration.

Full Name:		Date:	
Address: <i>Last, First</i>			
<i>Street Address</i>		<i>Apartment/Unit #</i>	
City		State	ZIP Code
Phone: ( )	E-mail Address:		
<b>What is your relationship to the suspect:</b>			
Co-Worker/County Employee?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, who do you work for? Board <input type="checkbox"/> Clerk <input type="checkbox"/>
Vendor, Service Provider, Contractor?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, your company's name? _____
Other?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain _____

## Identification of Person(s) Involved In Suspected Activity

**Please list identification of person(s) involved in the suspected activity.**

Full Name:	Job Title:
Employer:	Supervisor:
Full Name:	Job Title:
Employer:	Supervisor:
Full Name:	Job Title:
Employer:	Supervisor:
Full Name:	Job Title:
Employer:	Supervisor:

### Information About the Suspected Activity

Where did the activity occur?

When did  
it occur?

From \_\_\_\_\_ To \_\_\_\_\_

How do you know about the activity?

Narrative of the activity (*please be as specific as possible*):

#### Name of anyone else who has knowledge of the activity

Name:

Phone: (    )

Address:

Email  
Address:

Name:

Phone: (    )

Address:

Email  
Address:

Name of any supervisor(s) that has already been notified of the activity:

Provide or specifically reference any documentation that would help in the investigation:

What steps, if any, have you already taken to address this concern?

All investigations will be conducted in confidence insofar as reasonably possible. Confidentiality of information pertaining to reported fraudulent activity and investigative information is stipulated in and regulated by the confidentiality provisions of F.S. 112.3188. Information obtained as a result of an investigative activity is subject to the laws regarding public records and confidentiality. All investigations involving certified firefighters shall comply with the requirements of the Firefighters' Bill of Rights, Fla. Stat. 112.80, *et seq.*

Signature:

Date: