

**IMPORTANT: READ THESE INSTRUCTIONS PRIOR TO COMPLETING RETURN**

Note: The total units for reporting period should be completed as follows: For units rented on a daily basis, report the average number of units rented per day during the reporting period (for example, 450 single rented units in a 30 day period is 15 total units). The term "noncompliant filing event" (NCE) is used to describe a late, underpaid or delinquent filing.

1. **GROSS RENTAL RECEIPTS:** Enter the total amount of short term/transient rentals for the reporting period.
2. **EXEMPT RENTAL RECEIPTS:** Enter any rental exempt from the Tourist Development Tax (TDT) (F.S. 212.03).
3. **TAXABLE RENTAL RECEIPTS:** Enter amount of taxable rentals (line 1, minus (-) line 2).
4. **TOTAL TAX COLLECTED:** Enter the total of TDT collected, 5% of taxable receipts.
5. **ADJUSTMENTS:** Over/under payments. \*
6. **TOTAL TAX DUE:** Enter the total of line 4, minus (-) line 5.
7. **LESS - COLLECTION ALLOWANCE:** Enter 2.5% of the first \$1200.00 (maximum \$30.00) taxes due (line 6) ONLY if this return is filed within 20 days from the last day of the reporting month. Late submission, tax underpayment, and/or the omission of the collection allowance result in forfeiture of allowance.
8. **PENALTY:** Monthly Filers-Two or more NCE's in previous 12 months, the taxpayer will be liable for \$50 penalty including loss of collection allowance. Quarterly Filers-One or more NCE's in previous 12 months, the taxpayer will be liable for \$50 penalty including loss of collection allowance. Semi-Annual and Annual Filers- Taxpayers will be charged 10% of the delinquent tax capped at 50% of tax due.
9. **INTEREST:** Will accumulate on the outstanding tax due on a daily basis at a rate to be determined by F.S. 213.234, from the delinquent date until paid in full.
10. **REGISTRATION FEE:** Registration fee of \$5.00 when applying for a TDT account number.
11. **PRIOR OUTSTANDING & INTEREST OR CREDITS:** Enter amount of liability or credits issued by the Clerk of Circuit Court, if either is applicable.
12. **TOTAL AMOUNT DUE:** Enter the total of line 6, minus (-) line 7, plus (+) lines 8, 9, 10, and 11.

\* This amount will be determined by the Finance Department on a form to be completed and returned within 10 days.

If you have any questions on the completion and submission of this form, please contact the Finance Department at (352) 540-6518.

**Hernando County Tourist Development Tax**

Tax Return Coupon

Reporting Period: \_\_\_\_\_

Tax Return Delinquent After: \_\_\_\_\_

Tax No: \_\_\_\_\_

Telephone No: \_\_\_\_\_

Name/Address: \_\_\_\_\_

TAX COLLECTED

1. Gross Rental Receipts:	
2. Exempt Rental Receipts:	
3. Taxable Rental Receipts:	
4. Total Tax Collected:	
5. Adjustments:	
6. Total Tax Due:	
7. Less - Collection Allowance:	
8. Plus - Penalty:	
9. Plus - Interest:	
10. Registration Fee:	
11. Prior Outstanding & Interest or Credits:	
12. Total Amount Due:	

**Coupon must be submitted even if no tax is due.**

Changes to preprinted information should be reflected directly on coupon.  
This is subject to audit by the Hernando County Clerk of Circuit Court.

MAKE CHECKS PAYABLE TO:

**BOARD OF COUNTY COMMISSIONERS**  
20 N. MAIN ST. ROOM 230  
BROOKSVILLE, FL 34601-2800

Signature: \_\_\_\_\_

**Keep this copy**

**Hernando County Tourist Development Tax**

Tax Return Coupon

Reporting Period: \_\_\_\_\_

Tax Return Delinquent After: \_\_\_\_\_

Tax No: \_\_\_\_\_

Telephone No: \_\_\_\_\_

Name/Address: \_\_\_\_\_

TAX COLLECTED

1. Gross Rental Receipts:	
2. Exempt Rental Receipts:	
3. Taxable Rental Receipts:	
4. Total Tax Collected:	
5. Adjustments:	
6. Total Tax Due:	
7. Less - Collection Allowance:	
8. Plus - Penalty:	
9. Plus - Interest:	
10. Registration Fee:	
11. Prior Outstanding & Interest or Credits:	
12. Total Amount Due:	

**Coupon must be submitted even if no tax is due.**

MAKE CHECKS PAYABLE TO:

**BOARD OF COUNTY COMMISSIONERS**  
20 N. MAIN ST. ROOM 230  
BROOKSVILLE, FL 34601-2800

**Submit this copy with payment - Rm 230**

Signature: \_\_\_\_\_